

**AUTHORIZATION FOR PAYROLL DEDUCTION OF ASSOCIATION DUES AND AGENCY FEES**

The Union of Part Time Faculty (UPTF) represents the collective bargaining interests of part-time faculty at WSU. Pursuant to the Collective Bargaining Agreement between Wayne State University and the UPTF, all represented part-time faculty support the contract-related activities of the UPTF either through payment of union dues or an agency fee. As one of Wayne's part-time faculty, you will be represented by UPTF. You have the option to choose whether to pay dues or to pay an agency fee. Completion of this form lets represented part-time faculty choose between these two options and authorizes Wayne State University to withhold approved amounts from your pay. Should a represented part-time faculty member fail to complete this form, Wayne State will nonetheless withhold the agency fee.

For information about the differences between joining the UPTF and paying the agency fee, see the enclosed UPTF Membership Form.

TO: Wayne State University

This will authorize you to withhold from my gross, regular, bi-weekly earnings as a represented part-time faculty member (including summer earnings) either union dues or agency fee, as indicated below, in the amount determined by the Union of Part-Time Faculty ("UPTF"). This authorization will continue during my employment in this capacity with Wayne State University unless revoked in writing. I direct you periodically to pay the amount withheld to the UPTF.

I have selected the following status (select one):

- Union member with all the benefits of membership (see enclosed membership form). Dues are currently assessed at the rate of 1.85% of gross salary as a represented part-time faculty member.
  
- Agency fee at 89.2% of regular dues, with no benefits of membership. The agency fee is currently assessed at the rate of 1.65% of gross salary as a represented part-time faculty member.

Print name: \_\_\_\_\_

Banner ID#: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Note:** Union dues and fees are not deductible as charitable contributions for either federal or state tax purposes. They may be deducted as a professional expense.

**This form must be submitted with other employee-related paperwork through the department for central processing.**

Date of Delivery of WSU \_\_\_\_/\_\_\_\_/\_\_\_\_ (for Office use only)